



A Christian Early Childhood Development Center

*“Let the little children come to me, and do not hinder them,
for the kingdom of heaven belongs to such as these.”
Matthew 19:14*

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Our Mission

The mission of St. Andrew's Day School is to partner with parents to provide an early childhood education while sharing the Gospel of Jesus Christ.

Our Approach

Children learn through hands-on activities that engage the five senses and relate new ideas to their real lives. We promote learning through discovery, song and play. We share the gospel through age appropriate teachings and consistently presenting Jesus through our actions and our words.

Our Staff

Our staff consists of qualified and dedicated teachers who have a passion for teaching and sharing their faith with children. Our teachers are given the opportunity for professional growth through workshops and conferences. Our teachers are certified in infant/child CPR and have undergone a background check.



Day School Calendar 2010-2011

Aug. 29-Sept. 2	Monday-Friday	Teachers Workdays- No students
Aug. 30	Tuesday	Staff Orientation and Breakfast 9:15
Sept. 1	Thursday	6:00 Parent Orientation in the Ministry Center for all parents 5:30 Classroom Orientation for parents of MWF Toddlers, MWF Twos and MWF Threes in your child's classroom 6:30 Classroom Orientation for parents of all other children in their child's classroom
Sept. 2	Friday	9:00- 11:00 Student Drop-In
Sept. 5	Monday	Labor Day- School Closed
Sept. 6	Tuesday	First Day of School
Sept. 6-9	Tuesday-Friday	12:00 Dismissal for Preschool and Kindergarten (no lunch) 11:00 Dismissal for MMO
Sept. 12	Monday	Regular Schedule Begins for MMO, Preschool and Kindergarten
Oct. 16	Sunday	50 th Anniversary Celebration
Oct. 17-18	Monday-Tuesday	Picture Days
Oct. 19-20	Wednesday-Thursday	Pictures Day Rain Dates if needed
Oct. 21	Friday	Fall Break- No School
Nov. 9	Wednesday	Fall Program 9:30
Nov. 11	Friday	Veteran's Day- No School
Nov. 23-25	Wednesday-Friday	Thanksgiving Holiday- No School
Dec. 14	Wednesday	Christmas Program 10:30
Dec. 15-30	Wednesday	Christmas Break- No School
Jan. 2	Monday	New Year's Day- No School
Jan. 3	Tuesday	Students return from Christmas Break
Jan. 12-13	Thursday-Friday	Winter Break
Jan. 16	Monday	Martin Luther King Day- No School
Jan. 23	Monday	Registration for the 2012-2013 School Year Opens to Returning Students, Church Members and Siblings
Jan. 30	Monday	Registration for the 2011-2012 School Year Opens to the General Public
Feb. 17	Friday	CCSD Day Off- No School
Feb. 20	Monday	President's Day- No School
Feb. 27-March 2	Monday-Friday	Book Fair
March 12	Monday	Registration for the Summer Session Opens to Currently Enrolled Students and Church Members
March 12-16	Monday-Friday	Teacher Appreciation Week
March 23	Friday	Staff Development- No School
April 2	Monday	Registration Opens for the Summer to the Public
April 9-13	Monday-Friday	Spring Break
May 7-11	Monday-Friday	Art Auction
May 11	Friday	End of Year Carnival
May 18	Friday	Rainout Date for Carnival if Needed
May 23	Wednesday	Last Day of School for MWF Students
May 24	Thursday	Last Day of School for Remaining Students (12:00 pick-up) 12:15 Kindergarten Closing Ceremony

Day School Parents' Committee

The mission of the Parent Committee is to plan and organize fundraisers and social events to support the mission of St. Andrew's Day School.

How's does fundraising support the school's mission? The Day School intentionally keeps tuition low in order to serve families in our community that may not otherwise afford a preschool program for their child. Funds raised from the Parent Committee go to:

- Provide scholarships
- Support outreach
- Purchase equipment for the school
- Make capital improvements to the buildings and grounds

All of which better enables the Day School to share the Gospel and provide children with an early childhood education.

How do social events support the mission of the school? Social events help create a sense of community for children and their families so they view the Day School as a place where they are welcome and can connect with the presence and power of Jesus Christ in relationship with others.

Parent Committee Members 2011-2012

Chair "mom"

Wendy Mauro

Assistant Chair "mom"

Robyn Delaney

Teacher Representative

Hila Orr

School Admin Representative

Katie Carter

Spirit Day Organizer

Catherine Vaughn

Original Works Organizer

Caroline Dubis

Teacher Appreciation Organizer

Wynn Thomas

50th Anniversary Co-Organizers

Kellie White and Kim Smith

Art Auction and Carnival Chair

Danielle Gredick



Program Descriptions



Mother's Morning Out

In the toddler classes we teach through song, play and example. We strive to provide a loving, nurturing environment where the children feel safe and happy so they can learn new things and gain confidence. Socialization and learning to communicate with peers and adults other than their parents are a big part of the classroom experience. They enjoy inside and outside play, a snack, craft time and circle time. Children must be 12 months old as of September 1 to enroll in the Young Toddler class and 18 months old to enroll in the Older Toddler class.

The two-year-old class is a wonderful bridge from home to preschool and is for many children their first experience in a school program. A typical day in the two's includes free play, a craft, snack time, circle time and outdoor play. During circle time the children sing songs and learn hand motions. They learn about the ABC's, colors and numbers. Children must be 2 years old by September 1 to enroll in this class.

Preschool A typical preschool day starts with circle time where the children gather to listen to stories, sing and participate in large group activities. Their day also includes hands-on activities, art and creative play. The children attend chapel once a week and have music class once a week. The children eat lunch at school.

Our Language Arts curriculum introduces children to the alphabet and environmental print. They will learn to identify upper and lower case letters, letter sounds and letter formation. The children will learn to identify and write letters through ways that are meaningful to them. Children learn to recognize that print has meaning and to create stories of their own. To build the muscles necessary for writing, fine motor skills are developed through activities such as scissor cutting, coloring, stringing beads and using play dough. Children learn mathematics readiness through games and activities including sorting, patterns, graphing, measurement, and classifying.

Kindergarten Our half day kindergarten program is a wonderful option for any child. A low student to teacher ratio of 6:1 ensures that each child will receive individualized instruction tailored to his/her instructional level. Each kindergarten class has two certified teachers. The students participate in chapel once a week. They also have music class each week. The children eat lunch at school.

Our curriculum features multisensory, hands-on learning and will give your child the skills and knowledge they will need to be successful. For our core subjects we use Envision Math from Scott Foresman, "Letters and Numbers for Me" by Handwriting Without Tears and "Starfall" a phonics based reading program. Your child will leave this program prepared for the next step whether they go to full day kindergarten or first grade.

Policies and Procedures

For the health and safety of all children at St. Andrew's Day School we have the following policies and procedures.



Inclement Weather and Unforeseen School Closings

In case of inclement weather or other circumstances that may cause schools to close, St. Andrew's Day School will operate on the same schedule as Charleston County Schools. If the public schools delay opening, the Day School will be closed.

Immunizations

State law requires a record of immunization. All children must have their immunization record of file no later than September 30th.

Illness

We ask that a child stay home when the following sickness is observed:

Fever above 100 in the past 24 hours

Vomiting or diarrhea in the past 24 hours

If a child has been on an antibiotic for less than 24 hours

Excessive coughing, discharge around or in the eyes, unexplained rashes, or any communicable disease

Chicken pox: for one week after the first skin lesions appear and six days after the last crop of vesicles

Head lice: Please notify the school if your child has lice so that we can warn other parents to be on the lookout. Head lice are not a reflection on the quality of parenting and can be common in school environments.

Note: If a child shows signs of sickness during the school day, the teacher will contact the parents and the child will be sent home. No medications are administered at school.

Emergency Procedures

The following procedures will take place in the event of an emergency:

- Attempt to notify the parents
- Attempt to notify the emergency contact
- Attempt to notify the child's physician

If needed, EMS will be called and the child may be transported to the emergency room

Allergies

Please provide a photo of your child with a detailed Allergy Emergency Plan. For the safety of a child with food allergies, copies of the photo and medical information will be posted in the child's classroom and in the school's office. We ask that no food containing peanut products be brought into the school when providing snacks or treats for birthdays and classroom parties. We do not claim to be a "peanut free" school, but we do want to minimize the exposure to peanuts and potential of cross-contamination.

Items Prohibited at School

- Nuts, marshmallows, hotdogs and balloons can become choking hazards.
- Cowboy boots, soccer shoes, flip flops (We ask that you send your child in socks especially with sandals or Crocs.)
- Chewing gum
- Toy guns

Classroom Management

One of the main objectives of St. Andrew's Day School is to promote learning as a positive, creative and enjoyable experience. Positive Reinforcement is the most prevalent technique used in helping children develop acceptable behavior. This is a technique that focuses on what the child is doing well, understanding that positive attention tends to increase the chances of the child learning the desired behavior.

Redirecting children is an effective technique that can prevent minor episodes of inattention or inappropriate behavior from escalating. It can also provide modeling for children in problem solving. Hopefully, after some examples and suggestions by the teacher, the child will become more skilled at solving problems on her own. Another positive behavior management strategy is the use of logical consequences instead of punishment. It is important for young children to learn that they can control their own behavior by making good choices.

Any discipline problems that persist will be shared with the parents. The teachers and parents can work together to help correct the inappropriate behavior. A student continually exhibiting any conduct which could harm another student, or conduct which disrupts or interferes with the education of himself or another student may warrant dismissal from the program.

For a detailed copy of the Discipline policy, please contact the Day School Director.

Field Trips and Transportation

Threes may go on field trips only if every child's parent can drive them. This creates a safer environment giving a 1:1 ratio not including the teachers. Fours and fives may go on field trips with parent carpooling. A parent may take a maximum of three children in a car. South Carolina law states that all children under the age of six or 85 lbs. must be restrained in a car seat or booster seat.

Authorization for Student Release

Please send a signed and dated note to your child's teacher if your child is going to be picked up by someone else.

Tuition Payment Policy

Tuition may be paid annually, by semester or monthly. Annual payments are due August 1. Semester payments are due August 1 and December 1. Nine monthly payments are due the 1st of each month beginning in August. Payments not received by the 10th of each month will be assessed a \$10.00 late fee. Children will be subject to removal from program if payments are delinquent by two months and other arrangements have not been made.

Withdrawal

The Day School should receive at least a two-week notice in the event of withdrawal from the program. A full month's payment will be charged regardless of number of days attended.

Registration Policy

Registration is open to all. Priority will be given to returning students, siblings and church members. After placing returning students and siblings of current students, remaining openings will be filled by church members and siblings of former students, then the general public. In the event there are more applicants than openings, a lottery will be used to decide placement. The director does have the discretion to balance classes by gender. To retain priority status, applications must be returned by the stated deadlines.

Legal Notice

St. Andrew's Day School admits students of any race, color, national, or ethnic origin to all rights and privileges, programs and activities generally accorded or made available to students at that school.





Dear Parents,

St. Andrew's Day School has once again joined Harris Teeter's *Together In Education* program to help raise funds for our school. It's easy and it's FREE. Simply give the cashier our code, **5400**, and your VIC card when you check out and your card will be linked for the entire school year. That's it! **You only have to link your VIC card once each school year. If you were linked last school year you must re-link this school year.** Once your card is linked, St. Andrew's Day School will receive at least 2% of your Harris Teeter brand (Harris Teeter, Premier Selection, H.T. Traders, Harris Teeter Naturals, Hunter Farms, Highland Crest and More Value) purchases credited back to our account. You may also link to more than one school on the same VIC card.

This program does not interfere with you VIC savings or cost you any money!

Don't forget to link or re-link your VIC card to our account code, **5400**, next time you are shopping at Harris Teeter.

Thank you for your support.

Katie Carter
Assistant Director of Children's Ministry
St. Andrew's Day School